

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 14, 2015 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin, Roger Kaas, Tom Myhre, Traci Myhre,
Tom Vershelde, Ben Vlaminc

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$50,978.48 additional bills register; Zoning Permit – Bob Myhre, PT of Sec. 26 S. Market Street.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Reisdorfer to approve the August 10, 2015 Regular Council meeting minutes and the August 24, 2015 Special Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the September 9, 2015 Police report as submitted by Chief Bolt; (5b) – the current financial reports for the City; (5c) – Pool leak detection findings and update; (5d) – 2016 health insurance renewal rates; (5e) – Project updates by Trent Bruce, DGR Engineer.

ITEM 6: APPROVE DISBURSEMENTS

Koppien motioned, seconded by Reisdorfer, to approve the payment of \$75,295.79 (as listed on the check register summary), to approve the payment of \$23,228.47 (as listed on the payroll check register) and to approve the payment of \$59,978.48 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

Roger Kaas, Tom Myhre, Traci Myhre, Tom Vershelde and Ben Vlaminc were present to ask the council questions in regards to incidents of excessive speed on Jackson Street. Tom Myhre asked the council if the City is considering a plan to address this situation. With a number of small children in the area they feel that this has become a serious safety concern. Possible actions discussed were speed bumps, stop signs, and the installation of a sidewalk. The Council instructed the Administrator to check on the cost of speed bumps, the cost of sidewalk installation and what City ordinance states about cost sharing, etc. The Council thanked the

residents for coming to the meeting to share their concerns and assured them that all possible solutions would be considered and discussed at a future meeting.

ITEM 8: 2015 PROPOSED TAX LEVY AND BUDGET

Teigland motioned, seconded by Reisdorfer to adopt Resolution 15-17 approving the proposed 2015 tax levy with the following sums of money to be levied for the current year, collectible in 2016 - General Fund - \$384,868; Fire Fund - \$63,628; 2010A (2004A Portion) Bond Fund - \$15,400 and 2012A LPRW 2005 Sewer Imp Bond Fund - \$44,707. MOTION PASSED UNANIMOUSLY. The Administrator will review additional revisions to the budget prior to the Council certifying the final levy in December.

ITEM 9: ADAMS STREET PROJECT

Administrator Teigland reviewed paperwork from Becky Sabie, MN Public Facilities Authority indicating that the City has moved into the 1st position on the Point Source Implementation Grant Program for 2016. The Administrator will continue to review current water & sewer rates and will return to the Council with recommendations on potential rate increases. Reisdorfer motioned, seconded by Teigland to proceed with the Adams Street Project and complete all necessary paperwork to secure funding. MOTION PASSED UNANIMOUSLY

ITEM 10: 2016 FIRE RATES

The Council reviewed a request from Fire Chief Sussner to increase the fire contract per section rate by at least 3%. Johnson motioned, seconded by Koppien to approve the 2016 fire contract per section rate of \$177.00. MOTION PASSED UNANIMOUSLY

ITEM 11: 2016 AMBULANCE RATES

The Administrator reviewed the results of an audit covering a 10-year period of ambulance costs and rates. North Memorial Ambulance increases their rates to the City each year and the audit revealed that these increases have not been passed on equally, with the City absorbing the greatest portion of the increases. The Council agreed that going forward the per capita rate should be equal. Johnson motioned, seconded by Reisdorfer to set the 2016 per capita ambulance rate at \$5.70. MOTION PASSED UNANIMOUSLY

ITEM 12: ORDINANCE 15-02

The Council reviewed Ordinance 15-02, an ordinance replacing 901.04 Subd 16, City of Minnesota Code Book. The Council reviewed the ordinance draft and decided that the wording should be changed to address the downtown area. The Council will review a revised edition at the next regular council meeting.

ITEM 13: ZONING PERMITS

- a) Brown, Edin – 407 N Washington Street – 20' x 65' x 6' Fence
- b) Pohlen, Nicholas & Cassandra – 514 Federal Street – New Home Construction
- c) Myhre, Bob – PT Sec 26, Market Street – 12' x 24' Utility Building

Teigland motioned, seconded by Reisdorfer to approve the zoning permits as listed above. MOTION PASSED UNANIMOUSLY

ITEM 14: INSURANCE RENEWAL – PROPERTY & CASUALTY

Johnson motioned, seconded by Reisdorfer to not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Johnson to approve Resolution 15-16, a resolution establishing limited clean up and property damage protection for sewer back-ups and water main breaks for water and sewer customers. MOTION PASSED UNANIMOUSLY

ITEM 15: RESOLUTION 15-11

Teigland motioned, seconded by Johnson to adopt Resolution 15-11 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate to Dale and Nancy Buysse. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Johnson to convey and warrant to

Dale and Nancy Buysse, as husband and wife, real property in Lyon County, Minnesota, legally described as follows: Outlot D, of the Wyffels-Novotny Addition to the City of Minneota, Minnesota according to the recorded plat thereof. MOTION PASSED UNANIMOUSLY

ITEM 16: RESOLUTION 15-12

Reisdorfer motioned, seconded by Johnson to adopt Resolution 15-12 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate to Douglas J. DeVlaeminck. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Reisdorfer to convey and warrant to Douglas J. DeVlaeminck, a married person, real property in Lyon County, Minnesota, legally described as follows: Outlot A, of the Wyffels-Novotny Addition to the City of Minneota, Minnesota according to the recorded plat thereof. MOTION PASSED UNANIMOUSLY

ITEM 17: RESOLUTION 15-13

Teigland motioned, seconded by Johnson to adopt Resolution 15-13 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate to Michael J. Gilbertson. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Teigland to convey and warrant to Michael J. Gilbertson, a single person, real property in Lyon County, Minnesota, legally described as follows: Outlot C, of the Wyffels-Novotny Addition to the City of Minneota, Minnesota according to the recorded plat thereof. MOTION PASSED UNANIMOUSLY

ITEM 18: RESOLUTION 15-14

Reisdorfer motioned, seconded by Johnson to adopt Resolution 15-14 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate to Jerome M. and Robin C. Traen. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Reisdorfer to convey and warrant to Jerome M. and Robin C. Traen, as husband and wife, real property in Lyon County, Minnesota, legally described as follows: Outlot B, of the Wyffels-Novotny Addition to the City of Minneota, Minnesota according to the recorded plat thereof. MOTION PASSED UNANIMOUSLY

ITEM 19: RESOLUTION 15-15

Teigland motioned, seconded by Johnson to adopt Resolution 15-15 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate to Nicholas J. and Cassandra J. Pohlen. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Teigland to convey and warrant to Nicholas J. and Cassandra J. Pohlen, as husband and wife, real property in Lyon County, Minnesota, legally described as follows: Lot 2, Block 1, Wyffels-Novotny Addition to the City of Minneota, Minnesota according to the recorded plat thereof subject to the attached restrictive covenant. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Teigland to approve the Restrictive Covenant as written for the following legal description: Lot 2, Block 1, Wyffels-Novotny Addition to the City of Minneota, Minnesota. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:30 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for October 12, 2015 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved October 12, 2015